

Minutes of the Acorn Surgery Patient Participation Group (Acorn Patient Team)

26 July 2016, 6-7pm, Room G89, OakTree Centre, Huntingdon

Present: Clare Holman (Chair), Martin Wilsher, Carol Primett, Dean Bloom, Trish Hawitt Palmer (Acting Secretary)

Agenda item		ACTION
1. Welcome & Apologies for absence	Apologies were received from Brian Shoemsmith; Peggy Clark, Izzy Wynn, Mary Blackhurst-Hill.	
2. Minutes of the last meeting	The minutes of the last meeting were agreed as a correct record.	
3. Matters arising	<p><u>Item 5 Health Awareness Event:</u> Although the footfall on the day was not great it was agreed that it was very useful for networking within and across the different organisations. Issue of topic being advertised in invitation was discussed and recognised that this may have had an impact on numbers attending. To be taken on board for next event.</p> <p><u>Item 6 CQC:</u> No inspection date notified as yet but members happy to support when the time comes.</p> <p><u>Item 7 Committee Vacancies:</u> Martin Wilsher will take on the Chair for the next meeting. Committee still looking for permanent Secretary but THP will remain in Acting role for the time being.</p> <p><u>Item 8: Out of Area Registrations.</u> THP updated that over 100 patients have been written to with minimal response; there have been only a few patients who have requested to remain on this and each have been reviewed by a GP and a decision made on clinical grounds and in the best interests of the patient for continuity of care. For those who have requested on convenience grounds but live outside of our outer boundary, these have not been granted.</p>	
4. Treasurer's report	The Treasurer updated that there is a balance of £887.29 in the account; THP stressed that there are monies from the raffle and book sales which the Treasurer needs to be informed of and she will do this asap and update via email.	
5. CCG's directive on prescribing gluten free and infant milk products	THP referred to the email update sent to the Group on this issue which relates to a request from CCG Medicines Management Team for GPs to cease prescribing these products with immediate effect. She highlighted that since the original notification, it has come to light that this request puts doctors in an invidious situation as this action goes against GMC rules that a doctor must prescribe for a patient according to clinical need. She stated that the Partners had made a decision to write to out to patients on gluten free to ask if they would consider buying gluten free products currently issued on prescription but this is a voluntary action only. Agreement was in place to continue to prescribe infant milks as all children are referred to dietitian for advice on alternatives.	

6. Patient Survey	Draft patient survey emailed to members for consideration/ comment; felt overall that the survey was too long. Draft reviewed at this meeting and significantly pared down. THP will organise for the survey to be available via website, emailed out and hard copies in the waiting area.	THP
7. Any other business	Claire H updated on the access to the Oaktree building issue, having taken it to the local MP, a reply has now been received dated 24 June, together with a copy of the CEO's response to the MP. Response only received last week. Copies of letters passed to THP for file.	
8 Date of next meeting	Tuesday 23rd August 7pm In the Chair: Martin Wilsher	