



Minutes of the Acorn Surgery Patient Participation Group (Acorn Patient Team)

27th June 2017, 6-7pm, G93 – Community Room, Oak Tree Centre, Huntingdon

Present: Martin Wilsher (Chair), Dean Bloom (Treasurer), Claire Holman (Vice Chair), Mary Blackhurst Hill (Minutes Secretary), Verena Bruce, Roger Bruce, Brian Shoesmith, Chris Osbourne

Agenda item		ACTION
1. Welcome & Apologies for absence	No apologies for absence had been received by the Chair or Secretary	
2. Minutes of the last meeting	The minutes of the last meeting in April were signed by the Chair as a correct record of what took place. Martin said he appreciated the speed with which the minutes are distributed.	
3. Matters arising	Mary Blackhurst Hill noted that the list of members and telephone numbers had not been circulated. This would be done when the minutes went out this time. Mary also agreed to follow up with Trish the suggestion that a member of the group should join the monthly Practice staff meeting.	MBH MBH
4. Treasurer's report	The Treasurer tabled details of the financial situation and reported that the balance currently stands at £610.28. The cheque for the Warfarin Clinic Printer has now been presented. It was noted that the monthly income from book sales had decreased and Claire volunteered to obtain more books for sale from MAGPAS It was noted that the Surgery now pays the money from book sales directly into the group bank account, rather than handing it to the treasurer to pay in. While this is obviously more convenient, there needs to be a clear audit trail. Mary BH to follow up with Trish.	CH MBH
5. Health Awareness Day	At the last meeting, Paul Westerman was asked to email through information on Thrombosis Week with a view to holding a Thombosis Awareness Day on October 13 th . To date this has not been received. Mary to contact him to see if this is still viable. It was noted that 13 th October is a Friday and a suggestion was made that the day should be moved to Thursday 12 th . Attendance has been disappointing when these events have been held in the past. Some discussion took place over how this could be improved on. Suggestions made were: <ol style="list-style-type: none"> 1. Change the timings of the day. If the event were to be held on a Thursday, we could take advantage of the late surgery opening times and take the event into the evening. 2. A speaker could be invited and advertised. 3. The event could have a broader and more general remit. 4. A letter could be sent out from the surgery. 5. The event could be advertised in the local paper and on local 	MBH

